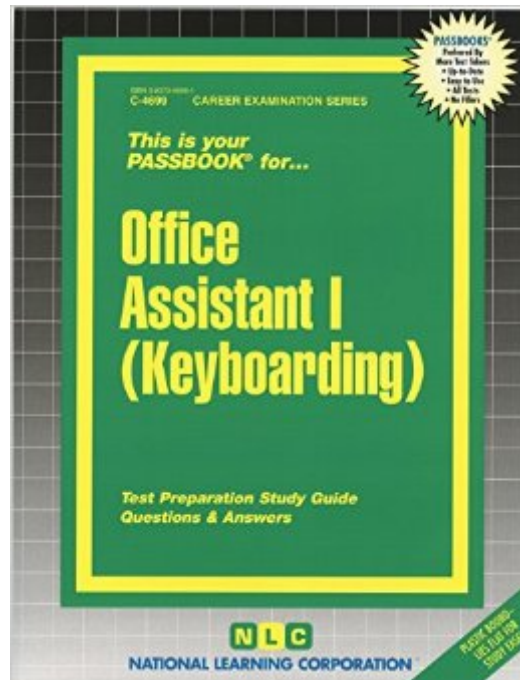


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# Office Assistant I (Keyboarding) (Passbooks)



## Synopsis

The Office Assistant I (Keyboarding) Passbook® prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: reading comprehension; working with others; clerical operations with letters and numbers; name and number checking; grammar, word usage, punctuation and spelling; and more.

## Book Information

Plastic Comb

Publisher: National Learning Corporation (July 1, 2016)

Language: English

ISBN-10: 0837346991

ISBN-13: 978-0837346991

Product Dimensions: 8.7 x 0.5 x 11 inches

Shipping Weight: 1.2 pounds (View shipping rates and policies)

Average Customer Review: 1.0 out of 5 stars See all reviews (1 customer review)

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## Customer Reviews

For an exam prep book there are a ridiculous amount of mistakes in the answer key. I'm not talking about an occasional wrong answer. Is anyone else having this problem?? I've asked other people to verify this and they agree with me. Instead of preparing me for this upcoming exam I'm getting very stressed out.

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